



**KAMLOOPS SEXUAL ASSAULT
COUNSELLING CENTRE**

601 – 235 1ST Avenue, Kamloops, BC V2C 3J4

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www.ksacc.ca

 facebook.com/kamloopsassaultcentre

 Instagram.com/kamloops.sexual.assault.centre

Stopping the Violence (STV) Counsellor

Part-Time (21 hours/week) 12 Month Term Position

POSITION SUMMARY

The Kamloops Sexual Assault Counselling Centre (KSACC) is looking to hire a Stopping the Violence (STV) Counsellor. The STV Counsellor provides counselling and support services to adult women ages 19 and up who have experienced sexual assault, violence/abuse in relationships, or childhood abuse.

This is a temporary part-time position, with possibility of additional hours throughout the term and extension of the term, dependent on funding.

KEY DUTIES AND RESPONSIBILITIES

1. Conduct client intake and assessment and determine program suitability. Refer clients to appropriate external programs as required.
2. Develop and implement counselling plans and goals necessary to meet client needs. Clients may be provided one-to-one counselling in person, online, or on the phone, or group counselling, depending on needs.
3. Monitor and evaluate client progress and adjust goals accordingly.
4. Participate in case management with KSACC's Clinical Supervisor and Counselling Programs Manager to ensure excellence in practice.
5. Conduct consistent file management including the maintenance of client information, forms related to privacy and confidentiality, client notes and other items related to file management.
6. Maintain statistics that adhere to funder and agency requirements.
7. Conduct referrals and/or advocacy with other community service providers as necessary.
8. Provide crisis intervention and assess risk as required.
9. Actively promote the program to other service providers and the community at large.
10. Participate in one on one and group Clinical Supervision, staff meetings, job evaluation and other Agency-related forms of supervision and participation as required.
11. Perform other related duties as required by the Agency Coordinator and Counselling Programs Manager.

QUALIFICATIONS REQUIRED

- Bachelor's degree in a related field, Master's degree preferred.
- Minimum 1-year experience in the area of sexual violence.
- Criminal record check.

ABILITIES/SKILLS/ASSETS

- Demonstrated knowledge and understanding of feminist practice and counselling;
- Demonstrated knowledge and understanding of sexual violence;
- Demonstrated knowledge and understanding of trauma-informed practice;
- Demonstrated knowledge of sexual exploitation and offender patterns;
- Demonstrated knowledge of relevant assessment and counselling techniques used with survivors of sexual violence;
- Capacity to monitor and evaluate client progress;
- Direct program delivery experience in the community service sector with a demonstrated working knowledge of community-based programs;
- Knowledge of group process and facilitation techniques;
- Knowledge of relevant legislation and policy;
- Capacity to work with individuals from diverse cultural backgrounds;
- Excellent interpersonal skills;
- Excellent written and communication skills;
- Excellent computer skills and comfort using video conferencing technology;
- Ability to maintain appropriate files and statistics;
- Demonstrated capacity to prioritize workload;
- Demonstrated capacity to adhere to privacy and confidentiality legislation and guidelines
- Ability to work in a team environment;
- Excellent organizational and time management skills.

GENERAL

- Base wage of \$26.01 with increases depending on experience.

CLOSING DATE

- May 2, 2021

HOW TO APPLY

Please submit cover letter and resume to:

Jennifer Gardiner, Counselling Programs Manager
jennifer@ksacc.ca